Coláiste Cholmcille

Ballyshannon
Telephone: 071 9858288
Fax: 071 9851369

Advertisement
Senior Cycle Level 1 and Level 2 Programme Co-Ordinator Post
(AP II Level)

Number of Posts: 1 (To be reviewed 2030/31)

Applications are invited from eligible teachers for the post of Senior Cycle Level 1 and Level 2 Programme Co-ordinator at Assistant Principal AP II Level

The number of students involved in senior cycle L1 /L2 programmes from the commencement of the 2026/27 school year is **1** and the reduction in weekly teaching hours is **0 hours**.

APII Posts: In the event that the number of students in relevant programmes falls below 4 students, the Co-Ordinator will continue to hold the AP II Level allowance but will have the reduction in hours provided in accordance with Circular Letter 0038/2026.

The **Senior Cycle Level 1 and Level 2** Programme Co-ordinator post will be filled in accordance with Circular Letter 0003/2018, Information Note TC 0004/2024 and Circular Letter 0038/2026. Applicants should familiarise themselves with these Circulars at https://www.education.ie/en/Circulars-and-Forms/)

Please note a panel will be established for any acting Senior Cycle Level 1 and Level 2 Programme Co-ordinator posts of responsibility at this level that may arise during the 2026/27 academic year. The panel will cease to exist at the end of the academic year.

The appointee will become part of the Leadership and Management Team in the School.

Roles and responsibilities in relation to the programmes will be assigned according to the needs and priorities of the school and will be commensurate with the level of the post.

The post is remunerated at the level of **AP II level**

All applicants must:

Senior Cycle Level 1 and Level 2 Programme Co-Ordinator (AP II level):

- *be fully registered with the Teaching Council under route 2 or under route 3 as per the accompanying clarification issued by DEY in June 2018.*

- *have a minimum of 1 year's teaching service* ***recognised by DEY for incremental credit purposes. [Where it is not obvious that the applicant has a minimum of 1 year's teaching service, then that teacher should provide a statement of service from the DEY as evidence of incremental service]***

The post will be interviewed and marked in accordance with the criteria and marking scheme in circular letter 0003/2018.

Leading Learning and Teaching (25 marks)	**Managing an Organisation (**25 marks)
Leading School Development (25 marks)	**Developing Leadership Capacity** (25 marks)

Note:

- Appointment to the post of responsibility will be conditional on the teacher being available to carry out the roles and responsibilities assigned to the post.
- The Senior Cycle Level 1 and Level2 Programme Co-Ordinator does not form part of the normal cohort of school posts of responsibility and will be reviewed by the Department during the school year 2030/31
- The Selection Board shall be as outlined in Circular Letter 0003/2018.
- The Appeals procedure outlined in Circular Letter 0003/2018 applies.

Applications should be made on the official Post of Responsibility Application Form which is available from: (e.g. the School Office or to download from ccbs.ie).

Closing date for receipt of completed applications is: Thursday 19th November 2026 at 4pm

Interviews are provisionally scheduled for: Monday 30th November 2026

Candidates are advised that late applications cannot be accepted.

SIGNED: ___Cora Fagan_____ **DATE: __05/November/2026____**

Secretary, Board of Management ***Date Posted on Staff Noticeboard***