



Coláiste Cholmcille
College Street
Ballyshannon
Co. Donegal

Telephone: 071 9858288

Fax: 071 9851369

School Roll No: 91506V

info@ccbs.ie

PERSON SPECIFICATION
DEPUTY PRINCIPAL

Essential Criteria:

To qualify for appointment candidates must:

- Have Post-Primary Teaching Qualifications recognised by the Department of Education for the purpose of teaching in a second level school as defined by Department of Education.
- Have a minimum of five years' whole time satisfactory teaching service or its equivalent.
- Be registered with the Teaching Council (at the time of application for the Community and Comprehensive Sector).

Core Competencies Required:

- **Leading Learning & Teaching**
Understands that high quality learning and teaching is the core business of a school and demonstrates the skills to act as the instructional leader promoting a culture of improvement and collaboration in this area.
- **Leading School Development**
Demonstrates the ability to establish and maintain a guiding vision for the school in line with the mission statement and communicates appropriately the goals and expectations of this vision to the school community.
- **Developing Leadership Capacity**
Empowers staff to carry out leadership roles, facilitates active student participation in school leadership while reflecting on the effectiveness and sustainability of their personal leadership and networking with other leaders.
- **Communication**

Demonstrates the capacity to clearly hear and articulate views, opinions and attitudes through effective, appropriate and empathic interaction with all stakeholders in a variety of situations and contexts.

- **Managing the Organisation**

Uses a range of resources, supports and processes to ensure the effective and efficient running of the school and develops and implements a system of professional responsibility and accountability.

- **Self-Awareness and Self-Management**

Is self-aware and has the capacity to self-manage and develop personally and professionally.

The successful candidate will:

- be a leader, committed to the highest standards of education provision, administration and governance
- have a passion for education
- have strong people management and organisation skills
- be a visionary and have experience in delivering projects through team work
- be community minded and conscious of the role the school plays in the local community