

# Coláiste Cholmcille



## SCHOOL APPLICATION FORM for Admission 1<sup>st</sup> Year 2022/2023

**PLEASE NOTE: FALSE INFORMATION WILL AUTOMATICALLY DISQUALIFY APPLICANT.**

**PLEASE FILL OUT DETAILS IN BLOCK CAPITALS**

**Closing date for receipt of application form is Friday 07<sup>th</sup> January 2022 at 4pm**

### Data Protection

The personal data required from you on this admissions form (part 1) is required for the purposes of:-

- fulfilling our legal obligation to provide an education to students
- student enrolment and student registration
- allocation of teachers and resources to the school
- school administration
- to fulfil our other legal obligations
- to process appeals, resolve disputes and defend litigation etc.

#### 1. You have the following statutory rights that can be exercised at any time:

- Right to complain to supervisory authority.
- Right of access.
- Right to rectification.
- Right to be forgotten.
- Right to restrict processing.
- Right to data portability.
- Right to object and automated decision making/profiling.

For further information please see our school Data Protection Policy on our website <http://ccbs.ie/wp-content/policies/CCBS-Data-Protection-Guidelines.pdf> Should you wish to discuss anything in regard to Data Protection, please contact the Principal via the school office email : info@ccbs.ie

**OFFICE RECEIPT DATE STAMP  
AND TIME**

1. PERSONAL DETAILS <span style="float: right;">(required for stage 1 of application process)</span>	
Student Surname	
Student First Name	
Home Address	
	<b>EIRCODE:</b>
County	
Date of Birth	
Birth Cert Attached	Yes <input type="checkbox"/> No <input type="checkbox"/> <span style="float: right;"><i>(Please tick ✓ appropriate box)</i></span>
Birth Certificate Forename <i>(if different to above)</i>	
Birth Certificate Surname <i>(if different to above)</i>	
Mother's Maiden Name	
2. EDUCATIONAL DETAILS <span style="float: right;">(required for stage 1 of application process)</span>	
NAME OF PRIMARY SCHOOL <i>(currently attending)</i>	
ADDRESS OF PRIMARY SCHOOL <i>(currently attending)</i>	
Roll Number of Primary School <i>(currently attending)</i>	

### 3. FAMILY DETAILS (REQUIRED FOR SCHOOL ENROLMENT AND PARENTAL CONTACT PURPOSES)

	Parent/Guardian 1	Parent/Guardian 2
Surname		
Name(s)		
Relationship to child <i>(mother/father/other guardian) please provide details</i>		
Phone Number		
Mobile Number for Messaging from School		
<p><b>Please indicate <u>ONE</u> number to which text messages will be sent.</b>  <b>Mobile No: _____</b>  <b>Please make sure the School is aware of any change in your mobile number. This is essential for texting purposes.</b></p>		
Contact E-mail Address		
Postal Address <i>(if different from above)</i>		
<b>CORRESPONDENCE SHOULD BE ADDRESSED TO</b>	<p>Mother <input type="checkbox"/> OR  Father <input type="checkbox"/> OR  Both parents/guardians <input type="checkbox"/></p> <p>_____</p> <p style="text-align: center;"><i>State above Correspondence title i.e. Mr. &amp; Mrs/Mrs/Mr + specify surname).</i></p>	
Name(s) of PAST PUPILS (brother(s) and/or sisters) who attended this school and year of completion at the school.	<p>_____</p> <p>_____</p>	
Does the child have any Brothers/Sisters currently attending this school?	Name, Age, Class/Year	
	Name, Age, Class/Year	
	Name, Age, Class/Year	

**"I DECLARE THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT"**

Signature: \_\_\_\_\_  
**Parent/Guardian**

Date: \_\_\_\_\_

**PRINT NAME:**

**CHECKLIST - Have you enclosed:-**

ORIGINAL Birth Cert of student (for photocopying by our office).

Ticked the boxes and signed all relevant sections.

**Failure to complete form fully and supply all necessary documentation will deem application invalid.**

**If/when a letter of offer is issued, we will require further information with regard to your son/daughter (i.e. part 2 of the Admissions Application must be completed fully and returned to the school – this form will be enclosed with the letter of offer).**